

2026-2027

St. Andrews
International School
Sathorn

Admission
Handbook













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International School
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Admissions Policy

St. Andrews International School Sathorn endeavours to have as open an admissions policy as possible.

We therefore:

- Consider children who have EAL needs.
- Consider children who have learning support needs.
- In offering admission, our ethical principle is that we only do so if we feel we are able to meet and support the child's needs.
- In admitting a child, we look closely at the context of the class into which they would enter.
- If a shadow teacher is deemed necessary then that will be considered, provided the parents are prepared to support the additional expense.

Scan for Virtual Tour

How to Apply

To apply for a place at St. Andrews International School Sathorn, parents or guardians must complete an application form and pay the Application Fee. Each application is assessed against our admissions criteria before an offer is made. Applications are considered in chronological order of receipt. We welcome new applications throughout the academic year.

1 The First Step

To apply, please submit the following:

1. Completed and signed application form for admission
2. An application fee of 5,000 Baht
3. Photocopies of parent(s) and Child's Passports and Visas
4. Photocopy of Child's Birth Certificate
5. 2 passport size photographs (not older than 6 months)
6. Official transcript or report cards for two years prior to current grade level (translated into English)
7. Educational assessment or specialist reports (where applicable)

***Please note: applications will be accepted by email, provided that the necessary hard copy documents are followed up at a later time.**

2 The Second Step

Once these documents have been submitted and the application fee has been received, the admissions office will review the application file. More information may be requested from you or the previous school. We will then contact your family to schedule age-specific assessments, which may take the form of a meeting with the Head of School, and a half or full day in class. You will then be notified at the end of the day whether your child has met the criteria for admission.

Note:

- ***Early Years students are assessed by completing informal and practical activities in the classroom.***
- ***Although admission to our school is open to students of all nationalities, as the main language of instruction is English, full participation in our curriculum requires proficiency in the English language. For students from Year 1 to Year 6, we offer a limited number of places on our EAL programme.***

3 The Third Step

When a place is offered, the entrance fee must be paid within seven (7) days. If the entrance fee is not received within 7 days, priority will be given to other applicants. The first installment of tuition fees is due on June 1st for August entry. For students commencing during the academic year, the tuition fee is due within 7 days after the invoice date. The medical examination form and the parent agreement will need to be completed and returned prior to the student's start date.

Waiting List

If a place is not available at the time you wish to join, your child's name will be placed on the waiting list and you will be notified as soon as a vacancy is anticipated. Please notify the Admissions Office of any changes of address or other contact details, or if your circumstances change.

School Changes

This school, as any other, is likely to undergo a number of changes during the time your child is here. For example, there may be changes in staff, in the premises, facilities and their use, in the curriculum, the size and composition of classes, the Handbook, the Terms and Conditions, the disciplinary framework and the length of the school year. Tuition and school fees will be regularly reviewed and adjusted annually.




Parent




ATHORN



School Calendar

Date	Key Date
19th August 2026	First Day of School
12th to 16th October 2026	Half Term Break
14th December 2026 to 4th January 2027	Term Break
15th to 21st February 2027	Half Term Break
5th to 16th April 2027	Term Break
25th June 2027	Last Day of Academic Year 2026-2027

Note:
Please see the school's website for additional information on calendar events. Dates may be changed from time to time as determined in the students' interests. Additional days may be added in the event that school days are lost due to emergencies or inclement weather; this is solely at the school's discretion. Public holidays are advised by the Thai Government and are sometimes varied or determined throughout the year.

www.standrewssathorn.com/school-calendar/

School Hours

Year Group	Hour
Nursery (Half Day)	8:15am to 12:00pm
Nursery (Full Day) to Reception	8:15am to 2:30pm
Year 1 to Year 6	8:00am to 2:30pm
Nursery to Kindergarten ***(Extra Curricular Activities)***	Lunchtime
Reception to Year 6 ***(Extra Curricular Activities)***	2:45pm to 3:45pm













School Age Guidelines

Academic Year 2026-2027

Birth Range	Age	St. Andrews Placement	Thai System
1st Sep 2023 – 31st Aug 2024	2+	Nursery	Nursery
1st Sep 2022 – 31st Aug 2023	3+	Kindergarten (K1)	Anuban 1
1st Sep 2021 – 31st Aug 2022	4+	Reception (K2)	Anuban 2
1st Sep 2020 – 31st Aug 2021	5+	Year 1	Anuban 3
1st Sep 2019 – 31st Aug 2020	6+	Year 2	Prathom 1
1st Sep 2018 – 31st Aug 2019	7+	Year 3	Prathom 2
1st Sep 2017 – 31st Aug 2018	8+	Year 4	Prathom 3
1st Sep 2016 – 31st Aug 2017	9+	Year 5	Prathom 4
1st Sep 2015 – 31st Aug 2016	10+	Year 6	Prathom 5



School Fee Structure

1 Application Fee

Application Fee of THB 5,000 per child is payable when an application is submitted and is a non-refundable administration charge.

2 Entrance Fee

This entrance fee is payable upon initial enrolment and confirmation of your place at the school. This entrance fee is non-refundable. The two options are:

a) Enrolment Fee, one-time lump sum fee

Year Group	Fee (THB)
Nursery – Year 6	120,000 / child
Family rate	180,000 / family

b) Capital Levy Fee

Capital Levy Fee is THB 60,000 in the first year or the first three terms is payable upon initial enrolment. In the second year or the following fourth term onward, THB 20,000 per term is charged on top of the tuition fee for another 6 consecutive terms (or equal to the maximum of capital levy of THB 180,000/pupil).

3 Tuition Fee

Year Group	Annual Fee (THB)	Term 1(THB)	Term 2 (THB)	Term 3 (THB)
Nursery (3 half days)	216,000	90,000	72,000	54,000
Nursery (4 half days)	288,000	120,000	96,000	72,000
Nursery (5 half days)	360,000	150,000	120,000	90,000
Nursery (5 full days)	571,000	238,000	190,500	142,500
Kindergarten	649,600	271,000	216,000	162,600
Reception	659,600	275,000	220,000	164,600
Year 1	722,600	301,000	241,000	180,600
Year 2	725,000	302,000	242,000	181,000
Year 3 to Year 6	735,500	306,500	245,000	184,000

4 General Deposits

This deposit is used to compensate for loss or damage to school property, including, but not limited to, library books, educational equipment, etc. This deposit will be refunded when the student leaves the school provided that no damage has occurred, all outstanding fees have been settled, and to provide notice of withdrawal in advance by the date specified in Section 11 – Notification of Withdrawal. Failure of all conditions, the General Deposit will be forfeited.

Year Group	Amount (THB)
Nursery – Year 6	100,000

5 English as Additional Language (EAL) fee

English as Additional Language (EAL) shall be charged to the students whose English is not their first language and/or require additional support depending on the assessment of need.

Program	Annual Fee (THB)	Term 1 (THB)	Term 2 (THB)	Term 3 (THB)
EAL fee	90,000	37,500	30,000	22,500

6 Learning Support Fee

Learning Support for a student will be charged as appropriate depending on the agreed support required after assessment.

7 Canteen Fee (Snack & Lunch Fee)

The Canteen or lunch fees are as follows:

Fee	Annual Fee (THB)	Term 1 (THB)	Term 2 (THB)	Term 3 (THB)
Nursery – Year 6	23,500	9,800	7,600	6,100

8 Transportation Fee (Optional)

The transportation fees are as follows (not available for part-time students):

Fee	Annual Fee (THB)	Term 1 (THB)	Term 2 (THB)	Term 3 (THB)
Transportation - Round Trip Fee	74,300	31,000	24,000	19,300

***Please note: for one-way transportation fee, 75% of fee per term shall be applied**

9 Residential Trip

A residential field trip and/or day trips are an important part of the curriculum and planned for the first and/or second term. The cost of this trip is usually billed as an additional cost on Term 1 and Term 2 invoices.

Year Group	Price/student (THB)
Kindergarten	500
Reception	700
Year 1	1,000
Year 2	1,500
Year 3	3,000
Year 4	8,000
Year 5	15,000
Year 6	20,000

***This is estimated cost of educational day trips/residential. The school shall reserve the right to change the cost if the actual cost incurred has the variance.**

10 Due Date on Fee Payment

The estimated due dates for tuition fee payment for the 2026-2027 academic years are as follows:

	Term 1 (THB)	Term 2 (THB)	Term 3 (THB)
Due Date	19th June 2026	13th November 2026	12th March 2027

11 Notification of Withdrawal

The school requires advance notice for a student's withdrawal. A completed Notification of Withdrawal form must be submitted by email to **Admissions Office** by the applicable deadline stated below. If formal notice is received after this deadline, the General Deposit will be forfeited of each student.

Families who are uncertain about their plans are encouraged to contact the Admissions Office as early as possible, ahead of the withdrawal deadline, to discuss their options.

Last Day of School	Withdrawal Deadline
Within End of Term 1(December 2026)	1st September 2026
Within End of Term 2 (April 2027)	18th January 2027
Within End of Term 3(June 2027)	26th April 2027

12 Method of Payment

Pay at School

- Cheque: Cashier cheque payable to "St. Andrews International School Sathorn"
- Credit card: Fees are subjected to credit card providers

KBank	1%
Other Banks	2%

Pay via ATM & Online banking

- Use "barcode" from Bill Payment Pay-in Slip for ATM & Online Banking.
- Specify (Ref.1: Payer no.) and (Ref.2: Invoice No.)
- School Biller ID No.: 099400077277701

Pay at Bank Counter – Cash only

- Use "Bill Payment Pay-in Slip" only at Thanachart Bank & Kiatnakin Bank*

*Bank counter service can be changed according the bank policy

Payment via Other Channels (Wire Transferring)

Bank Details:

- Account Name: "ST. ANDREWS INTERNATIONAL SCHOOL SATHORN"
- Saving Account Number: 405-861313-6
- Swift code: SICOTHBK
- Bank Name: Siam Commercial Bank PCL (CP Tower Branch)
- Bank Address: Unit C-7 2nd Floor, CP Tower, 313 Soi Silom 2/1, Silom, Bangrak, Bangkok, 10500
- Branch code: 0168

Overseas bank account or overseas credit card payment via FLYWIRE

- To make an oversea payment, please use the link below
- LINK: standrews-cognita.flywire.com

Note – All bank charges are met by parents (International or local bank charge)
***** Parents are required to email the school at sataccounts@standrews-schools.com the copy of transfer information referring to (a) Payer ID number and (b) invoice number***

13 School Fee Refund

A refund of tuition fee, canteen fee and transportation fee will only be granted depending on the following conditions:
"When a child leaves the school before the next term starts, the parents will be refunded a full term. If the child starts a new term, the parents will be refunded for half term's fees if the child leaves before the half term break. However, if the child attends the second half term but leaves before its end, there is no refund".

14 Interest Rates for Late Payment

Fees remaining unpaid outside the invoice credit period will be subject to interest of 1.25% per month of outstanding balance until payment is received. The school reserves the right to take any appropriate action in the event of unpaid fee.

15 Student Insurance

While St. Andrews International School Sathorn maintains limited student accident insurance coverage for activities authorised by and under the supervision of school authorities and/or parents and/or guardians, it is strongly recommended that each student obtain his/her own adequate medical insurance.











Every child seen. Every voice heard.
Every moment celebrated.

Where every child belongs.

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St. Andrews International School Sathorn
9 Sathorn Soi 4, North Sathorn Road, Bangkok 10500
T: +66 (0) 2632 1995
F: +66 (0) 2632 1996
E: sathorn@standrews-schools.com
W: www.standrewssathorn.com

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ISQM Gold Accreditation

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